

BBF Builders

A Church Construction Ministry For Baptist Bible Fellowship International

Dear Pastor,

We are very excited that your church is considering a building project. Thank God for ministries with a vision to expand in order to better reach their communities with the Gospel of Christ.

BBF Builders is a group of volunteers and full-time missionaries who help individual churches save hundreds-of-thousands of dollars in construction costs by providing expertise and labor in the building trades. Our missionary builders provide necessary organization and structure around which volunteers are coordinated. We can partner with a local congregation, assisting with nearly all of their construction needs. We don't build the building *FOR* them but we help *THEM* build it. Can you imagine bringing volunteers from other churches to work on a building and the members of that project church not helping? Neither can we. Therefore, we request the involvement of the local congregation in projects we work on.

It is only through faithful financial support of churches that our construction missionary families are able to continue in this ministry. Some of our families have sacrificed their homes and live in RVs full-time. None of them have 100% of their needed support. If we help you on your construction project you will see, first hand, that they are very much worthy of mission support.

Our team can provide assistance with your preliminary planning, the planning and construction, or construction alone. Many headaches have been avoided on projects when we were involved in the preliminary planning stages. On the other hand, some major headaches could have been avoided on some of the projects we have worked on where we were not involved in the planning stages. We don't claim to know any more than the next guy, but our team has nearly one hundred years of combined construction experience, much of which is church related. In whatever way we become involved in your project we hope to build a friendship that will last until the Lord takes us Home.

Many pastors have not considered how much time and effort will be required of them in a building project. Not only do we want to help you to be able to build, but to survive the process as well. Any construction project can be overwhelming at times. It should go without saying but, the more time the pastor and church put into praying and planning the smoother the project will go. Everyone wants their project done as soon as possible. However, from years of experience in this ministry, God's timing is always best.

The following are areas that you need to put much thought into:

*What are your realistic immediate and future space needs?

*What will the project cost? Have you considered the cost of land, water system, sewer system, fire sprinkler system (if required), electrical, pews, carpet, musical instruments, lighting, baptistry, pulpit furniture, tables and chairs, etc?

*What is the church's financial capability?

*How much will you have available for unexpected expenses and cost overruns?

*Does your state/city/county require an architectural stamped plan, building permits, zoning changes, fire marshal permits, and so on?

We have men that can help with foundation work, concrete, framing, electrical, HVAC, plumbing, fire sprinkler systems, sound systems, alarm systems, finish carpentry, and general labor. Not every member of our team will be able to help on your specific project since we usually have several in progress at any given time. However, we will try to help you as much as possible. All of our construction missionaries have RV's so they can stay at or near the building site. They also have their own tools within their specific trades.

The following is a list of things you can consider doing for us if we are able to help you with your church construction project. We are missionaries and our ministry is to help churches. Therefore, no one is going to demand that you meet these conditions. Some of the churches we have worked on could not afford to do all of these things, but they did what they could to help us. We believe open communication is the best policy and this is how you can be a blessing to us and to help us continue doing what we do:

1. Please ask your congregation to provide one meal per day for the missionaries, volunteers, and their families. This involves people from your church who are not able to help with the actual construction itself.
2. Please provide a place to park our RVs. The jobsite itself is preferred. We require a 200 amp (minimum) electric panel with 50 amp, two-pole breakers for each RV, at least one water spigot, and access to the sewer (one 3 or 4 inch cleanout is adequate). Typically, 3 or 4 RVs are on the jobsite at any given time, but sometimes 5 or 6.
3. Please consider the cost of travel each missionary family incurs in order to get to your community. A love offering to cover that cost would be sincerely appreciated, considering the fact that diesel costs exceed the \$4.50 per gallon range.
4. Please consider providing the construction missionaries with a weekly incidental living expense while they are with you. We suggest \$150 per week per trailer. Some of the missionary families with less of their monthly support raised may have a greater weekly need. Please consider each individual family's needs.
5. Please consider monthly support for the construction missionaries (not the volunteers) who help on your project. Once you get to know them you will realize they are worthy of support. This is a very small investment considering

the savings we can provide you, cutting the cost of your building by half or more.

If you have any questions, please feel free to call us at any time. As we become involved with your project we need to look at your plans, location, and other items to see how we might be the most help to you. We have resources for certain materials at substantial savings, and can provide labor to accomplish certain tasks at significant savings. Experience has shown that we can usually save your church the greatest amount of money if we are included early in the planning process of your project.

In Service of The King,

Rev. Brent L. Anderson
519 S 12th ST
Garland TX 75040-6907

Phone 214-724-7581

www.bfbuilders.org

Church Construction Application

www.bfbuilders.org

Phone 214-724-7581

To be completed by the pastor of proposed project church and returned to:

Rev. Brent L. Anderson
519 S 12th St
Garland TX 75040-6907

Church Name _____

Mailing Address _____

Church Phone # _____ Fax # _____

Pastor's Name _____ E-mail _____

Phone # _____ Cell# _____

When was the church founded? _____ Was it under the same name as above?

Y N

If not, what was the original name? _____

Are you the founding pastor? **Y N** If not, how long have you been the pastor?

Briefly describe the facilities in which your church is currently meeting. RENT? ___ OWN?

What are you considering building, and what materials will be used (wood, steel, block, etc)?

Has the church congregation discussed and approved this building opportunity? **Y N**

What service do you see BBF Builders assisting you with on this proposed project?
___ Planning Only
___ Planning and Construction
___ Construction Only

SO THAT WE HAVE A MORE COMPLETE PICTURE OF YOUR SITUATION PLEASE INCLUDE THE FOLLOWING INFORMATION:

Church Attendance & Related Items

What is your average weekly attendance? Sunday A.M. _____ P.M. _____ Mid-wk _____

What was your attendance one year ago? Sunday A.M. _____ P.M. _____ Mid-wk _____

How many adult members do you have? _____ One year ago? _____

How many trustees and/or deacons do you have? _____

Church Finances (Absolute confidentiality shall be maintained. This information is necessary to help us get a more complete picture of your situation. It will not be shared with anyone else).

What are the average weekly offerings (all funds total)? \$_____

How much of that is for Missions? \$_____

What is the current debt of the church? \$_____

Briefly describe your financial plan to pay for the new building or addition:

Savings Available: \$ _____ Approved to Borrow: \$ _____

____ I have contacted our local government officials and understand zoning codes pertaining to our proposed church site.

____ I have contacted the local highway/street department regarding right of way and/or driveways to access our proposed church site.

____ I have contacted all local utility companies (electric, gas, water, sewer, telephone, etc.)
concerning availability and cost of getting all necessary utilities to the job site.

____ I have contacted local government officials regarding septic requirements, permits, and
soil compaction requirements on our proposed church site (if applicable).

PLEASE PROVIDE A ROUGH SKETCH OF YOUR PORPOSED BUILDING PROJECT, INCLUDING DEMENTIONS.

Name and phone number of the chairman of your state/regional Baptist Bible Fellowship:

Name: _____ Phone: _____

Construction Cost Worksheet (don't send this back to us; it is for your use)

Architectural plans	\$
Permits	\$
Rough grading and dirt work (site prep)	\$
Temporary electrical, water, sewer	\$
Crossing a road with utilities (boring, etc.)	\$
Underground utilities	\$
Foundation work (including required steel)	\$
In-slab plumbing & electrical	\$
Concrete floors	\$
Steel or wood building package	\$
Roofing (if not included in building package)	\$
Insulation (if not included in building pkg.)	\$
Siding (if not included in building package)	\$
Exterior windows and doors	\$
Interior doors, fixtures, etc.	\$
Interior framing	\$
Rough-in plumbing	\$
Rough-in electrical	\$
Rough-in phone & computer wiring	\$
Rough-in audio visual wiring	\$
Fire sprinkler system	\$
Lighting and programmable dimmer packs	\$
Heat, ventilation, and air conditioning	\$

(HVAC)	
Parking lot, driveways (asphalt or concrete?)	\$
Finish grade, turf, seeding, and landscape	\$
Platform, baptistry, pulpit furniture	\$
Drywall	\$
Drywall finish, texture, paint	\$
Drop ceilings (if not drywall)	\$
Bathroom stalls, toilets, fixtures, etc.	\$
Finish carpentry (trim, cabinets, etc.)	\$
Telephone & computer systems/equipment	\$
Audio visual systems/equipment	\$
Pews, chairs, tables	\$
Musical instruments	\$
Nursery furnishings	\$
Office and conference furnishings	\$
Classroom furnishings	\$
Unforeseen misc. (10% of your total)	\$
TOTAL	\$

NOTE: To provide for construction needs and workers living on-site, temporary electrical must be a 200 amp minimum panel with circuits for construction site use, plus a 50 amp two-pole breaker for each RV (usually 3-4). Adequate water supply and sewer are also required close to RV parking location. One spigot and one sewer drop are sufficient to accommodate multiple RVs.